

**Torrington Area Health District  
Board of Directors Meeting  
April 21, 2017**

**Members Present:** Nancy Rahuba, Bethlehem, Louis Timolat, Canaan, Robert Collins, Harwinton, Thomas McClintock, Litchfield, Gloria Gourley, Norfolk, William Minacci, North Canaan, Dr. Anthony Scappaticci, Plymouth, Peter Oliver, Salisbury, Tim Waldron, Torrington, Jessica Wright, Torrington, Ronald Russ, Watertown, Renato Focareto, Watertown.

**Member Absent:** Richard Sheldon, Borough of Bantam, Gerard Perusse, Borough of Litchfield, Thomas Juliano, Cornwall, Elliot Greenberg, Kent, Edward St. John, Middlebury, Joann Battistoni, Morris, Anthony Orsini, Plymouth, Daniela Ouellette, Thomaston, Joseph R. Petricone, Jr., Torrington, Jessica Magda, Torrington, Janelle Wilk, Watertown, Keith Wilson, Winsted.

**Public Hearing** called to order at 7:00 pm by Chairman Collins

FY18 Proposed Budget for TAHD- Director Rubbo

Budget presented and discussion ensued. With no comments from the public sector the following motion was presented:

**Mr. McClintock made the motion to accept the FY2017-2018 budget as presented. Motion seconded by N. Rabuba. Chairman Collins called for a vote and the motion passed unanimously.**

Public hearing was then deemed closed at 7:33 PM.

**1. Minutes**

**Motion by T. Waldron to accept minutes of the January 19, 2017 meeting as written and seconded by T. McClintock. Vote called and passed with 2 abstentions.**

**2. Board of Health and Staff**

- a. Changes in Board Members- Jessica Wright representing Torrington and JoAnn Battistoni who will represents Morris.
- b. Changes in Staff
  - None
- c. Board Chairman Comments
  - Article in Southern Alumni magazine highlighting careers of some past graduates Director Rubbo was mentioned.
  - Regionalization of Health Dept. –Dead issue but still keeping eye on it.
  - Larry Cassella retirement from LARC

**3. Items for information /consideration by Board Members**

None at this time**4. Committee Reports:**

**a. Finance Committee – Waldron**

- FY 16 Audit Approval  
**Motion made by L. Timolat to adopt the Fiscal Year 2015-2016 audit as presented by Chris King of King, King Associates at the January 19, 2017 Board meeting. Seconded by N. Rahuba. Vote then called and motion passed unanimously.**
- Review of schedule of allocation- Discussion followed with a motion as follows  
**Motion made by N. Rahuba to accept the schedule of allocation spending plan for FY 2017-2018 as presented. Seconded by T. McClintock vote then called and motion passed unanimously.**
- FY 17 YTD report

b. Building Committee – Petricone

- Signed a contract with Pelletier Mechanical out of Thomaston for yearly maintenance schedule for furnaces and all plumbing

c. Personnel Committee – Gourley

- No report at this time

5. Director of Health

- Regionalization meet with great opposition support for opposition was from all side including all Chief Elected Official for all town represented by TAHD. Over 70 letters of testimony in opposition for the public hearing held at the State Capital in March. One letter in favor of regionalization which came from the commissioner himself.

6. Program Reports

a. Childhood Immunization – Anastasiya Domnich-Kovalevsky

- Written report – attached

b. Emergency Preparedness Program – Leslie Polito

- Written report – attached

c. Lab Services Program

- Running well

d. Environmental Health – Food, Lead, Septic, Complaints, etc. - Tom Stansfield

- Presentation of Torrington Area Health District Record & Document Destruction Retention

Policy was presented by Deputy Director Stansfield for review and discussion.

**Motion made by L. Timolat to adopt the "Torrington Area Health District Record Retention & Destruction Policy" as presented. Seconded by R. Focareta vote then called and motion passed**

**Unanimously.**

- Presentation of the TAHD website, Papervision and FileMaker on the new media center recently installed in the lower conference room.

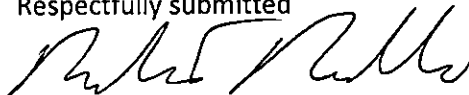
7. Other Business-

- **Motion made by N. Rahuba to post minutes of TAHD meeting on website. Motion seconded by L. Timolat vote called and motion passed unanimously.**

8. Adjournment

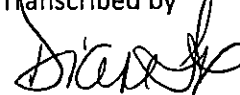
- Motion make by T. McClintock and seconded by N. Rahuba and meeting was adjourned at 8:26 pm

Respectfully submitted



Robert Rubbo, Director of Health

Transcribed by



Diane Fox, Admin Secretary