

**Torrington Area Health District
Board of Health Meeting
September 12, 2019**

Members Present: Nancy Rahuba, Bethlehem, Louis Timolat, Canaan, Thomas Breakell, Goshen, Robert Collins, Harwinton, Antonio Scappaticci, Plymouth, Anthony Orsini, Plymouth, Peter Oliver, Salisbury, Jessica Magda, Torrington, Waldron, Torrington, Jessica Wright, Torrington, Keith Wilson, Winsted.

Members Absent: Gerard Perusse, Borough of Litchfield, Elliot Greenberg, Kent, Thomas McClintock, Litchfield, Edward St. John, Middlebury, JoAnn Battistoni, Morris, Gloria Gourley, Norfolk, William Minacci, North Canaan, Daniela Ouellette, Thomaston, Joseph R. Petricone, Jr., Torrington, Janelle Wilk, Watertown, Ronald Russ, Watertown, Renato, Focareto, Watertown.

1. Minutes

- **Motion to accept the minutes of the June 12th meeting as written by L. Timolat and seconded by P. Oliver.**
Vote called motion passed unanimously.

2. Board of Health & Staff

- a. Changes in Board Member – None
- b. Changes in Staff
 - TAHD
 - Paul Rabeuf – Emergency Management
 - WIC Program
 - Danielle Canada – WIC Program Nutritionist
 - Bonnie Blethan – WIC Nutritionist
- c. Items for information/Consideration by Board Members – None

3. Chairman's Report – Collins

- Shared information from the CT Restaurant Association on some new taxes for food beginning October 1, 2019,
- Information on Tourism in CT
- Meeting of the Investment Committee at TAHD with advisors Robert Hensley and Associates
- Briefly touched on Office security at the main office. To be discussed in detail in the Building Committee report
- DPH newsletter and the topic of Vaping and the issues
- EEE Updates

4. Committee Reports

a. Finance Committee – Waldron

- Director Rubbo reviewed the YTD budget with Board
 - Very early on positive financial picture
 - Budget front loaded by fees such as restaurants licensing fees
 - Per Capita from state
- Schedule of Allocations FY 20
 - Discussion on how monies are set aside for various capital projects

b. Building Committee – Petricone

- 350 Main St
 - Security System – Discussion and review of the bid received from Sound Works of Torrington.
Motion brought to the table by L. Timolat and seconded by K. Wilson that the Board authorize the director to execute a contract with Sound Works Security LLC that the director be authorized to spend up to \$15, 000 for installation of appropriate security measures to secure the facility at 350 Main St., Torrington, CT.

Amended motion by L. Timolat that the Board authorize the director to spend up to \$15, 000 for installation of appropriate security measures more less in line with the description as presented in the packet to secure the facility at 350 Main St., Torrington, CT. Amended motion seconded by N. Rahuba. Motion carried and vote carried and passed unanimously.

➤ 364 Main St.

- Demolition project – video presented by T. Stansfield
- The space at 364 Main St. will not be used for additional parking due to regulations and costs.

c. Personnel Committee – Gourley (Wilson in her absence)

➤ Election of Officers

- **K. Wilson made a motion to open the floor to nominations**

Recommendation from the Personnel Committee that the slate of officers be as follows:

Robert Collins be reappointed as Chairman

Timothy Waldron be nominated as Vice Chairman

Motion made to close the nominations by K. Wilson and seconded by P. Oliver

Motion made by L. Timolat that the slate of officers as presented be accepted with the secretary casting one vote. Motion seconded by N. Rahuba. Vote called and motion passed unanimously.

- Recognition of T. Breakell for serving as Vice Chair over all the years.
- L. Timolat will now be Chair of the Finance Committee as T. Waldron will serve as Vice Chair of the Board of Health.

5. Programs Reports

a. Food Protection- Tom Stansfield

- Numbers of restaurant inspections are currently down
 - Down personnel
 - Two new hires State requires rigorous training, and both are halfway through the process.
 - Feedback from the restaurant community
 - Training exercises will not be published
- Itinerant Vendors
 - Recent Legislation passed that Itinerant Vending licenses are now reciprocal throughout the state between health districts/departments.
 - Itinerant vendors can go any within the state even though the department has the right to inspect the vendor it will be on the district/departments own dime
 - There has been no guidance/mechanism from any entity on how this will be handled and what mechanism will be used to police these itinerant vendors. Proposal will be to have a local ordinance which would draw up some guidelines for Itinerant vendors coming into the district. There are numerous Itinerant vendors within the TAHD jurisdiction, and they are not allowed to just show up at a fair they pay for a temporary license because according to TAHD definition they are not mobile meaning they cannot move each day. What TAHD is looking for is a process that when a out of district Itinerant vendor comes into the district all we want to have is a mechanism set in place that they notify TAHD that they will be serving food in our district.
 - **Motion made by L. Timolat that the TAHD Board support the initiative for an “Ordinance concerning Itinerant Vendors in the Torrington Area Health District.” Motion seconded by K. Wilson. Vote called and motion passed unanimously.**

b. Environmental – Tom Stansfield

- Investigation of odors from a local food service establishment. Investigation in conjunction with Department of Energy and Environmental Protection (DEEP) Air Quality Unit.

c. Lead Poisoning – Tom Stansfield

- Number of lead cases are down.
- Meeting with the State Prosecutor on some old let cases

d. Medical Reserve Corp – MRC – Kitty Hickcox

- Written Report

e. Emergency Preparedness – Paul Rabeuf

- Went over goals and initiatives for PHEP Grant- Outlined attached
 - Community building relationship with other public agencies
 - Stop the Bleed Campaign
 - Education and Training
 - Community outreach an important aspect

f. Influenza

- 2019-2020 Schedule attached

h. Immunization Program and SPF Rx-A. Domnich-Kovalevsky

- Written Report

6. Director's Report- R. Rubbo

- Annual Report – Included
- Meeting schedule for 2020
- Community Health Programs reports
 - Walk with ease program
 - Diabetes self-management
 - Prevention Block Grant (October 1st) will now become a Diabetes 2 Prevention Program this program will be held in the southerly end of the district as not to interfere with a similar program already run by the Northwestern YMCA.

7. Other Business

- Reminder to Board Member about term expirations and reappointments.
- Inform Town Clerks to put appointment to Board of Health on agenda when term is to expire

8. Adjournment

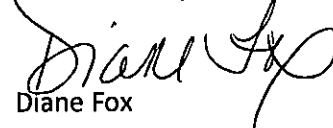
- Motion made by N. Rahuba that this meeting of the TAHD Board of Health adjourn. Seconded by T. Breakell. Vote called, motion passed unanimously. Adjournment at 8:46 PM

Respectfully submitted,



Robert Rubbo
Director of Health

Transcribed by



Diane Fox
Administrative Secretary