

**Torrington Area Health District
Board of Health Meeting Minutes
September 10, 2020
Via Zoom**

Members Present: N. Rahuba, Bethlehem, L. Timolat, Canaan, J. Tyson, Cornwall, T. Breakell, Goshen, R. Collins, Harwinton, E. Bauer, Borough of Litchfield, T. McClintock, Litchfield, A. Orsini, Plymouth, D. Ouellette, Thomaston, J. Magda, Torrington, T. Waldron, Torrington, P. Oliver, Salisbury, J. Wright, Torrington, J. Wilk, Watertown, K. Wilson, Winsted

Staff Present: R. Rubbo, T. Stansfield, D. Fox, P. Rabeuf, R. Smith

Meeting called to order a 7PM by Chairman Collins

1. Minutes:

Motion made by T. McClintock and N. Rabuba respectively to accept the minutes of the July 2020 meeting of the TAHD Board of Directors as written. Hearing no objections or abstentions the motion carried.

2. Board of Health and Staff

- a. Changes in Board Member – None
- b. Changes in Staff = None
- c. Items for information/consideration by the Board Members

- Renewal of DOH Contract

Per requirement for Per Capita funding a new contract for DOH must be ratified by the Board for a three (3) year period.

Motion by L. Timolat and J. Wilk respectively that the contract for DOH as presented and attached to agenda of this meeting be approve by the Board of Health. Hearing no objections or abstentions the motion carried.

3. Chairman's Report

- o Thanking staff and leadership for job well done during these trying times
- o Board dates for 2021 included
- o Thanking all who serve on Committees

4. Committee Reports

- a. Finance Committee- Timolat

- FY 20

- ❖ Audit currently under way. Projections seem slightly better than budgeted.

- FY 21

- ❖ Very early to draw any conclusions but seem to be on track.

- ❖ COVID 19 funding the DOH in discussion with the committee put together a plan regarding the supplemental funding. The committee has asked the DOH to put together an executive summary plan in memo form. COVID Funding 30 month for \$661,169.

- ❖ DOH Rubbo went over FY 21 budget highlights

- ❖ Formalized letter from State of CT DPH regarding COVID-19 funding as discussed

previously by Finance Chair Timolat. (Attached to minutes) Epidemiology and Laboratory Capacity (ELC). This grant is meant to enhance the district's ability for contact tracing mainly these monies will be used towards personnel.

- Public Health nurse, help with contact tracing, help with Mass Vaccination, great succession plan for current Public Health Nurse.
- Bring in 2 contact tracers
- Monies can also be used for existing staff – will be developing teams for contact tracing
- Still not confirmed that some of this money may be used for renovations and rental income of existing downstairs office space for new employees

Motion made by L. Timolat and T. McClintock respectively that the TAHD Board of Directors advise the DOH to adopt the plan regarding supplemental funding for COVID-19 (30 Months \$661.169) substantially in accordance with the memo verbally presented at this meeting (attached to minutes) Hearing no objections or abstentions the motion carried.

- Schedule of Allocation

❖ Funding for carpeting – concluded that there is adequate funds for carpet replacement

Motion by T. McClintock and P. Oliver respectively to approve \$16,000 to be moved in the FY21 Schedule of Allocation Fund for the purpose of carpeting of TAHD. Hearing no objections or abstentions the motion carried.

b. Building Committee – Breakell

- Discussion will continue with Building Chairman Breakell regarding renovation plans for 1st floor office space

c. Personnel Committee – Wilson

- Praises for past Chairperson G. Gourley who is retiring as Chairperson of the Personnel Committee. K. Wilson will now serve as the new Chairman.
- Election of Officers
 - ❖ Chairman Wilson opened the floor for nominations of Offices for the TAHD Board Of Directors

***Recommendation made by L. Timolat and T. McClintock that the incumbents be re-elected for their positions with Mr. Collins as Chairman and Mr. Waldron as Vice Chairman of the TAHD Board of Directors. With this recommendation from the Personnel Committee hearing no other nominations Chairman Wilson closed the nominations.**

Motion by L. Timolat and T. Breakell respectively that the slate of officers as presented be approved with the secretary casting one (1) vote. Hearing no objections or abstentions the motion carried.

5. Programs

a. Food Protection – T. Stansfield

- Moving slowing at this time due to increase in other workload. Two new food Inspectors, J. Saffioti and F. Piazza who have been on the TAHD staff but were recently certified for food inspections. Final food service establishment has made payment for their license. Numbers of Bars that remain close due to Executive Order are not in compliance as far as licensing fees and applications.

b. Environmental Health – T. Stansfield

- Still a large number of weekend events even though we are in the middle of a Pandemic. Meetings with the sponsors of such events (Drive Thru). All is running well.

Meetings with the sponsors of such events (Drive Thru). All is running well.

- Large number of building additions, swimming pools. Housing issues (complaints) which tend to be very involved at this time.
- Bathing water program has wrapped up

c. Lead Poisoning- T. Stansfield

- 2 new cases

d. Medical Reserve Corp – Written Report

e. Influenza

- Schedule out soon
- Working out logistics for social distancing
- May work in some Drive –Thru models

f. Immunization Program – Written Report

g. Opioid Prevention – Written Report

6. Director's Report – Rubbo

- History is repeating itself during these unprecedented times.
- Highlights of the COVID-19 Response on DPH website
- COVID numbers as presented on the DPH website which is updated on a daily basis paying close attention to the hospitalization. Information is broken down by counties. Numbers and graphs show the true numbers of those who are affected by COVID-19 (80 and older)
- Been advising and reviewing Sector Rules
- Fielding questions on the many Executive Orders that have been issued.

7. Other Business- None

8. Adjournment

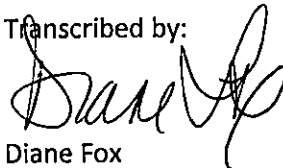
Motion made by N. Rahuba and T. McLintock respectively to adjourn this meeting of the TAHD Board of Directors at 7:50 PM.

Respectfully submitted:



Robert Rubbo
Director of Health

Transcribed by:



Diane Fox
Administrative Secretary